



MARITIME INDUSTRY AUTHORITY

17 March 2020

MARINA Advisory 2020-16
Series of 2020

TO : **ALL MANNING/ SHIPPING COMPANIES, OWNERS AND OPERATORS, STAKEHOLDERS, SEAFARERS, AND ALL CONCERNED**

SUBJECT : **SEAFARER-RELATED GUIDELINES IN VIEW OF THE DECLARATION OF THE ENHANCED COMMUNITY QUARANTINE IN ENTIRE LUZON AND OTHER AREAS**

In view of the declaration of the enhanced community quarantine in entire Luzon and other areas of the country, the following guidelines are hereby implemented:

I. ISSUANCE OF CERTIFICATES, IDENTIFICATION CARDS, AND RECORD BOOKS

1. The STCW certificates of Filipino seafarers expiring between 13 March 2020 to 13 April 2020 shall be provisionally extended for two (2) months from the date of the expiry.

All manning/crewing/shipping agencies are required to certify the names of seafarers whose certificates have been extended. An electronic copy of the certification from the concerned agencies shall be **submitted to MARINA on or before 25 March 2020 via e-mail at oed@marina.gov.ph**.

2. Filing of applications for COP/COC/COE is still accepted online via MISMO.
3. Seafarers with **CONFIRMED** COP/COC/COE-related appointments from 13 March 2020 to 13 April 2020 shall be accommodated from 15 April 2020 onwards. ***A new schedule shall be posted in the MARINA website and official social media platforms once available.***
4. All applications for revalidation of certificates of seafarers who are affected by the suspension of trainings and assessments will still be processed even if the COP and/or COC has already expired within the period of 13 March 2020 to 13 April 2020. This is subject to the compliance of complete documentary requirements.

5. Seafarer's Record Book (SRB) and certificates of seafarers for domestic vessels expiring between 13 March 2020 to 13 April 2020 shall be provisionally extended for six (6) months.
6. Filing of applications for the following will resume on 14 April 2020:
 - Seafarer's Identity Document (SID)
 - Seafarer's Record Book (SRB)
 - Seafarer's Certificate of Marine Profession (CMP)
 - Domestic Certificate of Competency (DCOC)
 - Certificate of Marine Profession (CMP) and IDs
 - Seafarers Identification Booklet (SIB)
 - Harbor Pilots License
 - Applications for New or Renewal of Accreditation for training programs for use in the domestic trade.
7. Seafarers with SID/SRB **CONFIRMED** appointments from 13 March 2020 to 13 April 2020 shall be accommodated from 14 April 2020 onwards. ***A new schedule shall be posted in the MARINA website and official social media platforms once available. They will also be duly notified via e-mail and SMS with the contact details provided in the online appointment system.***

II. CONDUCT OF TRAININGS, EXAMINATIONS, AND ASSESSMENTS

1. Conduct of ALL maritime training courses prescribed by the MARINA as well as theoretical and practical assessments in Luzon and other areas affected or may be affected by the Community Quarantine shall be SUSPENDED until 13 April 2020, subject to change upon the lifting of community quarantine.
2. Conduct of examinations for CMP is temporarily suspended until 13 April 2020, subject to change upon the lifting of community quarantine.
3. Deadlines to complete and pass the theoretical and practical assessments under the old system shall be extended to a later date, subject to the evaluation of the MARINA.
4. Final evaluation for theoretical examinations will resume on 14 April 2020.
5. All theoretical examinations from 13 March 2020 to 13 April 2020 will be rescheduled for a later date, subject to the evaluation of the MARINA. ***A new schedule shall be posted in the MARINA website and official social media platforms once available.***
6. Conduct of practical assessment shall commence at the affected areas in Luzon and other affected areas upon the lifting of the enhanced community quarantine. Coordination shall be made with the concerned accredited practical assessment centers.

III. ACCREDITATION

Validity of course approval and accreditation of assessment centers expiring from 1 March 2020 to 30 April 2020 shall be provisionally extended for six (6) months from the date of expiry, subject to monitoring and surveillance activities after the lifting of community quarantine.

IV. PUBLIC ASSISTANCE

Inquiries and concerns of seafarers and concerned maritime agencies can be lodged via contactcenter@marina.gov.ph or official website of the MARINA.

Above schedules may be updated or subject to change depending on the lifting of the community quarantine in Luzon and other affected areas.

For the information and guidance of all concerned.



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