



MARITIME INDUSTRY AUTHORITY

13 March 2020

MARINA ADVISORY NO. 2020-14
Series of 2020

**TO : ALL SHIPPING COMPANIES / OWNERS / OPERATORS,
STAKEHOLDERS, SEAFARERS, AND ALL CONCERNED**

**SUBJECT : IMPLEMENTING GUIDELINES IN VIEW OF THE DECLARATION
OF CODE RED SUBLEVEL TWO (2) FOR THE COVID-19**

In view of the Inter-Agency Task Force on Emerging Infectious Disease (IATF-EID) Resolution No. 11 series of 2020 declaring Code Red Sublevel Two (2) for the Coronavirus Disease 2019 (COVID-19) public health and imposing stringent social distancing measures in the National Capital Region (NCR) thereby placing the latter under community quarantine for a period of thirty (30) days or from 15 March 2020 to 14 April 2020, the following guidelines shall govern Filipino seafarers, Philippine-flagged ships, seagoing passengers and other maritime stakeholders.

A. SYSTEM

1. The MARINA shall decentralize its operations to the MARINA Regional Offices (MROs) with the appropriate use of online systems.
2. Alternative work arrangements, particularly the work-from-home scheme and the formation of skeletal forces, shall be adopted to maintain unimpeded delivery of services.
3. The MARINA Central Office (MCO) shall focus on policymaking and development. The MROs and MARINA Processing Centers shall cater all regulatory transactions.

B. SEAFARERS

1. Conduct of all maritime training courses prescribed by the MARINA as well as theoretical and practical assessments in the NCR shall be suspended until 12 April 2020, subject to change upon the lifting of community quarantine.
2. Conduct of training courses and practical assessment outside NCR shall be at the discretion of the accredited Maritime Training Institutions (MTIs) and Assessment Centers (ACs), taking into account precautionary measures.

3. The validity of STCW certificates for Filipino seafarers currently onboard flagged ships that are affected by the pandemic is extended for two (2) months from the date of expiry of the certificate, subject to prescribed requirements.
4. Seafarer's Record Book (SRB) shall be provisionally extended for six (6) months as warranted.
5. Final evaluation for theoretical examination is temporarily suspended.
6. Schedule of MBE Examination (old system) in the MROs shall proceed as scheduled. However, MCAS Examination (new system) is temporarily suspended.
7. Deadlines to complete and pass the theoretical and practical assessments under the old system shall be extended to a later date, subject to the evaluation of the Examination and Assessment Division.
8. Applications for seafarer-related certificates and licenses shall be made electronically. Issuance of the same shall be made through private courier or pick-up at their chosen MRO or processing center in NCR.
9. MARINA NCR Processing Centers located in Parañaque Integrated Terminal Exchange (PITX) and SM Manila shall operate subject to social distancing and hygienic measures.
10. Considering the community quarantine procedures in NCR, seafarers living outside the Region can proceed to the nearest available MRO to process their applications.
11. Only STCW-related applications processed through Liaison Officers shall be catered at the MCO.
12. All manning agencies, MTIs, and ACs are enjoined to provide the necessary assistance to affected Filipino seafarers.

C. SHIPS

1. Passenger travel via sea in and out of NCR shall be suspended beginning 15 March 2020 until the community quarantine period is lifted. Sea passengers may opt to choose the Batangas route and travel via land to reach their provincial destinations.
2. Cargo transport via sea shall remain to facilitate ease of movement of basic commodities and goods in and out of NCR.
3. Social distancing measures shall be observed on board passenger ships by reducing the authorized passenger capacity to 50%. At least one seat or bunk apart must be observed.

4. All applications pertaining to the Shipyards Regulation Service (SRS), Domestic Shipping Service (DSS), and Maritime Safety Service (MSS) shall be filed with the nearest available MRO or processed through electronic mail.
5. All applications filed with the Overseas Shipping Service (OSS) shall be processed through electronic mail.
6. All applications for issuance and amendment of Certificate of Public Convenience (CPC) or issuance of Special Permit (SP) or Provisional Authority (PA), petition for approval and confirmation of the sale and transfer of ships shall be filed by the applicants/petitioners with the MRO where the ship is homeported. However, for ships homeported in MCO, applications may be filed with the nearest MRO where the shipping company/operator is having a branch office.
7. All applications already filed with the MSS and SRS requiring inspection or audit shall be delegated to the nearest MRO where the vessel is located.

The above guidelines shall take effect immediately and shall remain valid and subsisting until otherwise revoked/amended or until the pandemic situation ceases, whichever comes earlier.

For information and compliance.



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