



MARITIME INDUSTRY AUTHORITY

JAN 20 2022

MARINA ADVISORY NO. 2022- 05

Series of 2022

TO : ALL DOH-ACCREDITED MEDICAL FACILITIES FOR OVERSEAS WORKERS AND SEAFARERS (MFOWS), MEDICAL PRACTITIONERS, MANNING/CREWING AGENCIES, SHIPPING COMPANIES, SAEAFARERS, AND ALL CONCERNED

SUBJECT : GUIDELINES ON THE ENCODING OF RELEVANT INFORMATION IN THE MARINA INTEGRATED SEAFARERS MANAGEMENT ONLINE (MISMO) SYSTEM RELATIVE TO MEDICAL FITNESS AND SEA SERVICE

In accordance with MARINA Memorandum Circular Nos. SC 2021-03, 2021-04, 2021-05 and 2021-06, relative to the Issuance, Revalidation and Replacement of Certificate of Competency (COC) and Certificate of Proficiency (COP) under Regulations II, III, IV, V and VI of the STCW Convention, 1978, as amended, and in view of the implementation of the MISMO System as part of this Administration's intensified modernization initiatives to provide our seafarers with excellent services while streamlining our procedures, the following guidelines on the encoding of relevant information related to medical fitness and sea service are hereby adopted:

1. All DOH-accredited MFOWS, Medical Practitioners, Manning/Crewing Agencies, Shipping Companies shall submit their Letter of Intent (LOI) to the official e-mail address of the Information and Communications Technology Management Division (ICTMD) of STCW Office at: stcw_ictmd@mail.marina.gov.ph for registration and creation of MISMO Account;
2. All DOH-accredited MFOWS and Medical Practitioners shall also submit the following documents together with the LOI:
 - a. Certificate of Accreditation from the DOH of the MFOW;
 - b. Certificate of Accreditation from the DOH of the Medical Practitioner; and
 - c. PRC ID of the Medical Practitioner/s.
3. The concerned institutions shall provide all information required by the Administration to be encoded in the MISMO System within the prescribed Standard Processing Time (SPT) as follows:

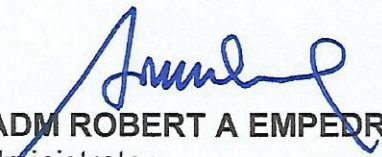
Institution	Relevant Information	SPT
DOH-accredited Medical Facilities For Overseas Workers and Seafarers (MFOWS)	<ul style="list-style-type: none"> • Name of Medical Facility • Medical Practitioner • PRC License ID 	Within two (2) working days after completion of medical examination

	<ul style="list-style-type: none"> • Date of Medical Exam • Expiration Date • Findings 	
Manning/Crewing Agencies, Shipping Companies	<ul style="list-style-type: none"> • Name of Vessel • Type of Vessel • Flag of Registry • IMO No. • GRT • kW • Ship's Trade • Date and Place of Embarkation • Date and Place of Disembarkation • Position/ Rank 	Within three (3) working days from disembarkation of the seafarer.

Effective **March 2022**, only those information regarding medical fitness and seagoing services encoded into the MISMO system by the DOH-accredited MFOWS and Manning/ Crewing Agencies or Shipping Companies, respectively, shall be recognized and accepted for issuance of corresponding STCW Certificates.

The concerned institution shall be held liable for the veracity of the information encoded into the MISMO system.

For guidance and strict compliance.


VADM ROBERT A EMPEDRAD AFP (RET)
 Administrator

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