



MARITIME INDUSTRY AUTHORITY

FEB 04 2022

MARINA ADVISORY NO. 2022 - 08
Series of 2022

**TO : ALL SEAFARERS, LICENSED MANNING AGENCIES (LMAs)
AND ALL CONCERNED**

**SUBJECT : ADDITIONAL GUIDELINES ON THE APPLICATION AND
ISSUANCE OF STCW CERTIFICATES**

Notice is hereby given that pursuant to Presidential Decree 474, Republic Act No. 10635 and its Implementing Rules and Regulations (IRR), and in view of the continuing negative effects of COVID-19 Virus to the seafaring community and compliance to the health protocols, the following procedure and guidelines are hereby adopted as part of MARINA's enhancement initiative to further improve the services offered and introduce changes on our issuances taking into consideration available technology at hand:

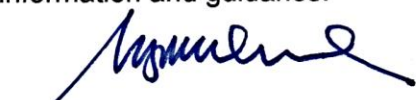
1. Effective 15 February 2022, releasing of certificates will be automatically sent to the MISMO Account of the Seafarers and can be printed in A4 size bond paper at their convenience upon approval of the applications through MISMO and receipt of the corresponding fees.
2. Effective 01 April 2022, personal appearance for regular application is not anymore required when applying for STCW-related documents, except on instances where submitted documents need to be clarified and the processing of Expedite Applications.

In view of the foregoing and subject to the approval of the MARINA Board, the following fees shall be collected in the application of STCW Certificates:

| Type of Application | Fee/s | |
|---|---------------|-------------|
| | OLD | NEW |
| 1. Certificate of Proficiency (COP) Issuance/Revalidation/Replacement | | |
| a. Regular | PhP 230.00* | PhP 130.00* |
| b. Expedite/Onboard | 630.00* | 330.00* |
| 2. Certificate of Competency (COC) Issuance/Revalidation/Replacement | | |
| a. Regular | PhP 1,030.00* | 530.00* |
| b. Expedite/Onboard | PhP 1,530.00* | 780.00* |

Legend - * inclusive of Documentary Stamp Tax

For information and guidance.



VADM ROBERT A EMPEDRAD AFP (Ret)
Administrator