



Republic of the Philippines
DEPARTMENT OF TRANSPORTATION



MARITIME INDUSTRY AUTHORITY

MARINA ADVISORY NO. 2022 - 54

Series of 2022

TO : ALL SEAFARERS, MANNING AGENCIES, SHIPPING COMPANIES AND OTHER MARITIME INDUSTRY STAKEHOLDERS CONCERNED

SUBJECT : GUIDELINES ON THE FILING OF APPLICATION AND SPEEDY PROCESSING OF STCW CERTIFICATES

Pursuant to Republic Act No. 10635 and its Implementing Rules and Regulations (IRR) and on the existing MARINA policies which involved the processing and issuance of STCW certificates in compliance to the STCW Convention 1978, as amended, notice is hereby given that the implementing guidelines on the filing of application and speedy processing of COP and COC shall be strictly observed as follows:

1. All applications received for certification under the MISMO system from the year 2019 until 31 December 2021, with pending status and still awaiting compliance for submissions of lacking documents by the applicant-seafarers shall be rejected and deleted in the inventory of active applications;
2. Likewise, seafarers intending to apply for issuance or revalidation or replacement of STCW certificates should have already complied with the requirements for certification prior to submitting applications through the MISMO system; and,
3. Relative thereto, seafarer shall be given one (1) month for re-submission of any deficiency, otherwise subject application shall be rejected subject to re-application and compliance to the minimum mandatory requirements.

For guidance and strict compliance of all concerned.

Atty. **MERNANI N. TABIA**
Administrator