



MARITIME INDUSTRY AUTHORITY

JUN 8 8 59 2021

MEMORANDUM CIRCULAR NO. SC-2021-07

Series of 2021

TO: ALL SEAFARERS, MANNING AGENCIES, MARITIME TRAINING INSTITUTIONS, MARITIME HIGHER EDUCATION INSTITUTIONS, ASSESSMENT CENTERS, SHIPPING COMPANIES, SHIP OWNERS, MARITIME ENTITIES AND OTHERS CONCERNED

SUBJECT: FEES AND CHARGES RELATING TO THE IMPLEMENTATION OF THE STCW CONVENTION, 1978, AS AMENDED

Pursuant to the provisions of RA 10635, and its IRR, the Public Service Act, as amended; Executive Order No. 292 (Administrative Code of 1987); Executive Order No. 197, s. 2000 and DOF-NEDA Joint Circular No. 1-2013 and other pertinent laws, decrees, rules and regulations, the following fees and charges are hereby prescribed:

SCHEDULE OF FEES AND CHARGES	
CERTIFICATION DIVISION	
Type of Application	Fees & Charges (Php)*
1. Certificate of Proficiency (COP)	
a. Issuance/Revalidation/Replacement	
➤ Regular	200.00
➤ Expedite/Onboard	600.00
2. Certificate of Competency (COC)	
a. Issuance/Revalidation/Replacement	
➤ Regular	1,000.00
➤ Expedite/Onboard	1,500.00
3. Issuance of MARINA ID	250.00
4. Surcharge for the late filing of revalidation of COP and COC	500.00
5. Certified True Copy (CTC) of COP/COC/Marina ID	100.00
6. Certification of Authenticity / and other Certifications	300.00
7. Certification of Enhanced Support Level Program (ESLP)/ Certification, Authentication and Verification (CAV)	300.00
EXAMINATION AND ASSESSMENT DIVISION	
1.Theoretical Examination for Officers	
➤ Initial Schedule / Reschedule / Resit / Retake	1,000.00
2.Theoretical Examination for Global Maritime Distress and Safety System (GMDSS) Radio Operators	
➤ Initial Schedule / Reschedule / Resit / Retake	500.00
3.Certificate of Passing the Theoretical Examination	250.00

4. Authentication of Professional Regulation Commission (PRC) Examination Results	300.00
5. Certified True Copy (CTC) of Certificate of Passing the Theoretical Examination	100.00
ACCREDITATION DIVISION	
1. Application for Course Approval of Maritime Training Institutions (MTIs)	
➤ Filing Fee	1,000.00/course
➤ Inspection Fee - to be paid prior to the conduct of the inspection	1,000.00/course
➤ Accreditation Fee – to be paid upon approval	10,400.00/course
2. Application for Approval of Assessment of Competence Based on the Different Levels of Responsibility of the Assessment Centers (ACs)	
➤ Filing Fee	1,000.00/assessment of competence per level of responsibility
➤ Inspection Fee - to be paid prior to the conduct of the inspection	1,000.00/assessment of competence per level of responsibility
➤ Accreditation Fee – to be paid upon approval	10,400.00/ assessment of competence per level of responsibility
3. Application Fee for the Accreditation of Instructor and Assessor	500.00/course
4. Certificate of Accreditation for Instructor and Assessor	500.00/course
5. Surcharge for the expired Certificate of Accreditation	500.00
6. Surcharge for Replacement of Lost/ Damaged Certificate of Accreditation	500.00
7. Reprinting of Certificate of Accreditation due to change of name and updating of record	500.00
8. Certified True Copy (CTC) for Certificate of Accreditation	100.00
9. Other Certification	300.00
OTHER MISCELLANEOUS FEES	
Legal Clearance	300.00

*excluding other applicable government and online processing fees

MARINA rules, regulations and issuances inconsistent herewith are hereby repealed, amended or modified accordingly.

All other provisions of MARINA Circular 2015-05, not otherwise inconsistent herewith, shall remain in full force and effect.

This MARINA Circular shall take effect fifteen (15) days after its publication in a newspaper of general circulation.

JUN 09 2021

Manila, Philippines__ of _____2021.

BY AUTHORITY OF THE BOARD:


VADM ROBERT A EMPEDRAD AFP (Ret)
Administrator

SECRETARY'S CERTIFICATE

This is to certify that Memorandum Circular No. SC-2021- 07 was approved during the 285th Regular Meeting of the Maritime Industry Authority Board held on 26 May 2021.


ATTY. EUSEBIA A. CADLUM-BOCO
Board Secretary

Date of Publication: _____

Date of Submission to ONAR: _____