



NOTICE TO THE PUBLIC

Notice is hereby given that all seafarers with scheduled appointment for **Final Evaluation of Theoretical Examination** from 13 March 2020 to 13 April 2020 shall be re-scheduled. Rest assured and expect that an **e-mail** and **text message** shall be sent by the Examination and Assessment Division (EAD), STCW Office or the MARINA Regional Offices (MROs), to concerned seafarers for their **NEW SCHEDULE**.

Due to the COVID-19 pandemic and in accordance with the recommendation of relevant authorities, the following safety guidelines shall be strictly observed by all seafarers with confirmed schedule of appointment:

1. Temperature screening shall be conducted upon entering the MARINA premises. Applicants' with body temperature 37.4C or higher shall not be allowed entry.
2. An accomplished Health Monitoring Form shall be submitted to the duty guard before entering the MARINA premises. The said form will be sent through the applicant's registered email address.
3. Wearing of face mask is a must.
4. We strictly enforce social distancing, therefore, please arrive at your confirmed time slot, not too early/not too late, to avoid overlapping of clients.
5. Only those with confirmed schedule shall be accommodated in MARINA to ensure the observance of physical distancing.
6. Limit your personal belongings to one (1) small bag only. Backpack and luggage shall not be allowed.
7. Bring your own pen to avoid physical contact with the Evaluators.
8. Practice safe hand hygiene. Alcohol-based sanitizers will be available for use at the Examination Center but we also recommend to bring your own sanitizer.



REPUBLIC OF THE PHILIPPINES
DEPARTMENT OF TRANSPORTATION
MARITIME INDUSTRY AUTHORITY



We are steadfast in our dedication and commitment to be of service to you. Thus, we have equipped our office to reduce, if not possibly eliminate risks during your stay and in return, we respectfully request all applicants to follow safety protocols. We reserve the right to refuse entry to those who will not comply.

Applicants are further reminded to bring all **original requirements** on the date of final evaluation.

Those that will not be able to attend on the given date of final evaluation will be provided alternate schedules subject to availability of slots.

For reference, below is the list of MARINA Offices that conduct final evaluation applications for theoretical examination:

MARINA Office	Address
MARINA Central Office	MARINA Building, A. Bonifacio Drive corner 20 th Street, Port Area, Manila
MRO VI (Iloilo)	MARINA VI Building, De La Rama St., Iloilo City
MRO VII (Cebu)	Doña Modesta Gaisano St., Sudlon, Lahug, Cebu City
MRO XI (Davao)	Montaña Building, Dacudao Avenue, Agdao, Davao City
MARINA Bacolod Extension Office	Unit A-9, WSC Building corner Locsin - San Sebastian Sts., Bacolod City

For information and widest dissemination.