



MARITIME INDUSTRY AUTHORITY

STCW ADVISORY NO. 2019- 02

TO : ALL SHIPPING COMPANIES, MANNING/CREWING AGENCIES,
SEAFARERS AND OTHER ENTITIES CONCERNED

SUBJECT : EXPEDITE PROCESS THROUGH ACCREDITED LIAISON
OFFICER

DATE : 11 February 2019

Effective 12 February 2019, Tuesday, all expedite transactions at MARINA Central Office concerning issuance of seafarer's documents relating to STCW shall be facilitated by accredited Liaison Officers only.

No individual expedite applications by the seafarers themselves shall be entertained.

Liaison Officers are advised to bring the original documents of the seafarers and present to the Evaluators.

In addition, to support the expedite application to be filed by accredited Liaison Officers, the following documents must likewise be submitted:

1. Letter request for expedite processing from the company using the template in Annex A. The letter must bear the official logo of the company and duly signed by its authorized official/s; and
2. Employment Contract of the concerned seafarer/s duly approved by the Philippine Overseas Employment Administration (POEA).

Concerned shipping companies or manning/crewing agencies and accredited Liaison Officers shall ensure the authenticity and completeness of the documents to be presented/submitted to MARINA. Incomplete documentary requirements shall not be accepted/processed.

For guidance and strict compliance.

This Advisory shall take effect immediately.

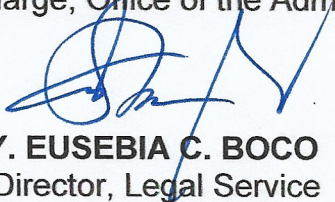
FEB 12 2019, Manila, Philippines.

Approved by:

VADM NARCISO A VINGSON JR
Officer-In-Charge
Office of the Administrator

CERTIFICATION

This is to certify that STCW Advisory No. 2019- 02 was approved by the Officer-In-Charge, Office of the Administrator on FEB 12 2019.



ATTY. EUSEBIA C. BOCO
OIC-Director, Legal Service
Maritime Industry Authority

ANNEX – A

The Officer-In-Charge
Office of the Executive Director
STCW Office
Maritime Industry Authority
Manila

Attention: Certification Division
STCW Office

Re: Request for Expedite Processing of Application

Sir:

This is a request for expedite processing of application for issuance of STCW Certificate/s in favor of our seafarers who are scheduled to join one of our manned vessels, as follows:

Name of Seafarer	Rank / Position	Date of Departure	STCW Certificate/s being requested

For your ready reference and evaluation, enclosed are the individual application form duly signed by the above seafarer/s along with the original copies of the required documents necessary to process their application. We hereby affirm that the authenticity and completeness of the documents have been verified and we undertake the responsibility for any false statement or misrepresentation thereof.

Our company representative authorized to file this application is Mr. / Ms. _____, a MARINA-accredited Liaison Officer with ID No. _____.

Thank you for your consideration of this request.

Very truly yours,

(Signature over printed name and position
of authorized official)

MARINA Registration/Accreditation Certificate No.: _____
(Pursuant to MARINA Circular Nos. 181 or 186)